Accessibility statement for CavendishVillage.uk

This accessibility statement applies primarily to the Cavendish Parish Council sections within the Cavendish Village community website **CavendishVillage.uk**. These standards generally also apply to the whole website with the exception of community posted notices.

This website is run as a community asset by volunteer Malcolm Halliday. It was designed to provide access for as many people as possible, regardless of device, browser type, window size, screen resolution or accessibility needs.   For example, that means you should be able to:

- change colours, contrast levels and fonts (via browser settings)
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader

How accessible this website is

We know some parts of this website are not fully accessible:

Parish Council minutes are static, non-editable content for downloading or archiving and as such are published as PDF. This format can hinder the navigation of documents with screen readers, and unfortunately it does so with some parts of the hosted documents. Work will begin to improve the structure of future document and bring them closer to the government PDF/A standard. Meanwhile, if you are unable to access an essential part of the text, please contact us as detailed below.

Some records, for example signed audit certificates, are only available as hard copy. Consequently, there are some scanned images included as part of the hosted files – either embedded in documents or stand alone. These documents are primarily of an operational or compliance nature and as such will remain 'as is'. Where scanned images are used for informational parts of documents, alternative text will be provided.

The static nature of PDF documents means that text has fixed spacing and constant line length. Zooming in on a PDF page will enlarge lines beyond the screen size, requiring scrolling to keep the text visible. Other web pages will wrap their text at the borders.

The community notice board section of the website makes extensive use of JPEG files to advertise local events. Future notices will include accessible alternative text for screen readers.

Feedback and contact information

If you need information on this website in a different format, please email the webmaster and/or parish clark. We will consider your request and get back to you within seven days.

Cavendish Parish Clark: Chris Turner (CAVVPC@outlook.com)

CavendishVillage.uk Webmaster: Malcolm Halliday: cavparishchairmalc@gmail.com

Reporting accessibility problems with this website

We are always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we are not meeting accessibility requirements, please contact the webmaster and/or parish clark as detailed above

Can you assist with testing the accessibility of future parish council documents? Are you a regular screen reader user who could scan/machine-read the bi-monthly minutes? Please email me, Malcolm Halliday cavparishchairmalc@gmail.com, if you can help.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you are not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS) via their weblink https://www.equalityadvisoryservice.com/

Technical information about this website's accessibility

Malcolm Halliday, on behalf of the Cavendish Parish Council, is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Compliance status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 level AA standard, due to the non-compliances and exemptions listed below.

Non-accessible content

The content listed below is non-accessible for the following reasons.

Non-compliance with the accessibility regulations

The parish council document archive includes some PDF files that are difficult to access when using a screen reader. This fails WCAG 2.1 success criterion 1.3.1 (Info and Relationships). We plan to make greater use of style sheets and headings to embed a structure that can be programmatically converted into navigational signposts.

Scanned images are used for operational records, to show regulatory compliance, or to include information from a third party. This fails WCAG 2.1 success criterion 1.4.5 (Images of Text). We plan to clearly support such an image either with additional text in a document or using HTML alternative text on a web page. The inclusion of third party information as an image will be accompanied by a textual description of key points.

Disproportionate burden

The document archive contains some PDF files that fail WCAG 2.1 success criterion 1.3.1 (Info and Relationships), that will not be fixed by the planned remedial action. It would be a disproportionate burden to re-edit their historical source files and then regenerate fully accessible PDFs.

The PDF files encapsulate a fixed width layout that extends beyond the viewport when magnified, and hence require horizontal scrolling to read. This fails WCAG 2.1 success criterion 1.4.10 (Reflow). Sophisticated tools for creating PDF/UA format files would address this issue, but this would be a disproportionate burden for a community based website.

Content that's not within the scope of the accessibility regulations

The Community Notice Board section publicises local events as graphic posters in JPEG format. Although this would fail WCAG 2.1 success criterion 1.4.5 (Images of Text), the contents of this section do not fall within the scope of the accessibility regulations. Although out of scope of the regulations, HTML alternative text will be used to capture the key information from these notices.

Preparation of this accessibility statement

This statement was prepared on 12th October 2020. It was last reviewed on 12th October 2020.

This website was last tested in August 2020. The test was carried out by its webmaster Malcolm Halliday.

The presentational form of the web pages was visually assessed on a variety of devices, screen resolutions and orientations, and zoom levels; all criteria were checked against sample pages, and all pages were checked against some criteria. Image alternative text was checked using Firefox accessibility tools. Screen reader and speech navigation behaviour was checked using Apple VoiceOver tools.